**LANE COUNTY**
**\*B075**
**Established 12/15/09**
**Updated 12/02/14**
**Updated 12/14/16**
**Updated 11/30/21**

# COMMUNITY HEALTH ANALYST 1

**CLASS SUMMARY:** To address population-based health issues in Lane County by conducting epidemiologic investigations to identify specific diseases, injuries, or other adverse health events by implementing and evaluating local public health programs and data that effect change at the individual, interpersonal, organizational, and community levels; and by establishing and maintaining partnerships with key community partners to support their efforts as advocates for improved community health.

**CLASS CHARACTERISTICS:** This is the entry level in the professional Community Health Analyst series. This class is responsible to apply critical thinking and statistical reasoning to identify, analyze, and address community health problems; to implement and evaluate public health programs; to collaborate with community partners to promote community health; and to perform related duties as assigned.

Employees within this classification are distinguished from the Community Health Analyst 2 in that the latter is assigned to address multiple or more complex public health issues and prevention programs. Community Health Analyst 2's are also distinguished from the Community Health Analyst 1 by the level of skill and responsibility for analytical assessment, policy development, planning, evaluation, communication, and program management, fiscal accountability; and level of education and experience.

This class is distinguished from the Senior Community Health Analyst in that the latter has full responsibility for research in specific fields including acute and chronic disease, maternal child health, disease clusters, trend analysis, and geographic distribution of disease; the variety and complexity of public health policy development, program, planning, implementation, and evaluation; and the advanced level of knowledge and experience, independence, and decisionmaking authority required.

**SUPERVISION RECEIVED:** Receives direction from assigned management personnel.

**TYPICAL CLASS ESSENTIAL DUTIES:** (These duties are a representative sample; position assignments may vary.)

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| 1. | Monitoring community health status and identifying community health problems; sharing relevant information with partners inside and outside of public health. |
| 2. | Assisting in conducting epidemiologic investigations of specific diseases, injuries, |

|  | or other adverse health events using relevant qualitative and quantitative data and information. |
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| 3. | Participating in quantitative and qualitative data collection, analysis, interpretation, summary, and presentation using specific software pertaining to Public Health. |
| 4. | Assisting in selecting and employing appropriate methods for the design, implementation and evaluation of public health programs and interventions that address population-based health issues. |
| 5. | Implementing specified public health programs that effect change at the individual, interpersonal, organizational, and community levels. |
| 6. | Using defined criteria to monitor and evaluate public health programs for effectiveness and quality performance. |
| 7. | Collaborating with community partners, diverse populations, and key stakeholders to address specific issues. |
| 8. | Assisting in the development and refinement of community health assessments. |
| 9. | Assisting in the development, implementation, and monitoring of program and organizational performance standards. |
| 10. | Conducting literature reviews related to issues relevant to specific public health issues or programs. |
| 11. | Assisting in identifying and writing proposals in response to grant opportunities; and preparing accurate and timely program reports for granting organizations, agencies, and government bodies. |

**Knowledge of** (position requirements at entry):
- Public health sciences including: epidemiology and biostatistics, behavioral and social sciences, program planning and evaluation, environmental public health, and prevention of chronic and infectious diseases and injuries.
- Data collection processes and the ethical and legal principles pertaining to the collection, maintenance, use, and dissemination of data and information.
- Application of the public health ecological framework to assessing and addressing the health status of populations, determinants of health and illness, and factors contributing to health promotion and disease prevention.
- Strategies for interacting sensitively, effectively, and professionally with persons from diverse cultural, socioeconomic, educational, racial, ethnic, and professional backgrounds, and persons of all ages and lifestyle preferences.
- Community dimensions of public health practice including strategies to accomplish effective community engagements.
- Specialized data bases and statistical software.

- Strategic planning, public health essential services, core functions, and core competencies.

**Skills in** (position requirements at entry):
- Use established scientific and technical methods and practices to identify community health conditions.
- Collaborate with internal and external partners to promote the health of the community. Communicate effectively in writing and orally; prepare written and oral reports and presentations.
- Listen to others in an unbiased manner, respecting other points of view, and promoting the expression of diverse opinions and perspectives.
- Develop and adapt approaches to problems that take into account cultural differences.
- Utilize office computer programs used in the organization.
- Effectively utilize information technology and computer systems for the collection, retrieval, and availability of data for analysis.

**Training and Experience** (positions in this class typically require):
- Master's degree in Public Health (MPH); Masters of Science degree in Public Health (MSPH); Master's degree in Prevention Science; Master's degree in Planning Public Policy and Management; or a Master's degree with major course work in Public or Mental Health from an accredited college or university. Public Health experience preferred, but not required with a Master's degree.

or:

- A Bachelor's degree with major course work in Public Health, Mental Health, Public Administration, or Public Policy and demonstration of two years of increasingly responsible experience in Public Health program planning, implementation and evaluation, data collection and analysis, and community mobilization. An equivalent combination of program relevant experience and training that demonstrates the required knowledge and abilities is qualifying.

or:

- Demonstration of six years of increasingly responsible experience in Public Health program planning, implementation and evaluation. An equivalent combination of program relevant experience and training that demonstrates the required knowledge and abilities is qualifying.

**Licensing Requirements** (positions in this class may require):
Some positions may require a Certified Prevention Specialist designation within two years of hire.

**NOTE:** This position is represented by AFSCME Local 2831.

**Classification History:**

Established per Board Order 09-12-15-3
Deminimus change to Training and Experience section per Board Order 21-11-30-06.
FLSA Status:  Exempt